



# Kiwaniis North Shore Housing Society

## Kiwaniis Village West - Housing Application

The information you provide will be kept confidential. The Private Information Protection Act (PIPA) covers personal information collection, use and disclosure, and Kiwanis North Shore Housing Society only collects information necessary for your application.

Please see our [Housing Application Guide](#) for more information.

### Applicant Name\* (PLEASE PRINT CLEARLY)

Applicant Last Name	First Name(s)
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### Applicant Birth Date\*

YYYY-MM-DD
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### Applicant's Email\*

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### Applicant's Primary Phone\*

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### Applicant's Social Insurance Number\*

(optional for obtaining credit report)
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### Occupant Information\* - List all additional persons who will occupy the rental unit with the applicant

Last Name	First Name	Relationship to Applicant	Gender	Current Age

### Applicant's Current Home Address\*

Apt. #	Address		
City	Province	Postal Code	
When did you move to this address?			
Month / Year			

Please provide a recent utility bill (e.g. BC Hydro, Fortis, Cable/Internet) proof of your Home Address.

### Applicant's Current Accommodation\*

Do you currently (please indicate with X behind the applicable option):	
Rent <input type="checkbox"/>	Own <input type="checkbox"/> Live in a Co-Op <input type="checkbox"/> Free Accommodation <input type="checkbox"/>
Current monthly rent (not including utilities): \$	Is your current monthly rent subsidized? YES <input type="checkbox"/> No <input type="checkbox"/>
What type of unit are you currently occupying? (please indicate with X behind the applicable option): Studio <input type="checkbox"/> one-bedroom <input type="checkbox"/> two-bedroom <input type="checkbox"/> three-bedroom <input type="checkbox"/>	

### Desired Unit Type

### Desired Move-In Date

What type of unit are you looking for? (please select one of the options below): Studio <input type="checkbox"/> one-bedroom <input type="checkbox"/> one-bed + den <input type="checkbox"/> two-bedroom <input type="checkbox"/> three-bedroom <input type="checkbox"/>	YYYY-MM-DD
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**Current Landlord's Contact Information\***

Landlord's Last Name	Landlord's First Name	Work Phone
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**Previous Landlord's Contact Information (if at present address less than 3 years)\***

Landlord's Last Name	Landlord's First Name	Work Phone
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**Employment of Applicant\***

Employer's Name	Current Position	
Employer's Address	Employer's Work Phone	
City	Province	Postal Code
Name of Supervisor	Supervisor's Work Phone	
Monthly Gross Salary*	Start of Current Employment (YYYY-MM-DD)	

Please provide proof of your current employment (e.g. recent pay stub, current confirmation letter)

**The following financial information is required; the application will be ineligible if not fully and honestly disclosed. Proof of Income must be attached.**

**Applicant's Income\***

Please provide the gross annual income as reported in the most recent Notice of Assessment from CRA.

Annual Gross Income in \$	Year of Notice of Assessment
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**Occupant's Income (18 years of age and older)\***

Please provide the gross annual income as reported in the most recent Notice of Assessment from CRA.

Name of Occupant	Annual Gross Income in \$	Year of Notice of Assessment
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**Occupant's Income (18 years of age and older)\***

Please provide the gross annual income as reported in the most recent Notice of Assessment from CRA.

Name of Occupant	Annual Gross Income in \$	Year of Notice of Assessment
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**Assets:** List the current value of all **combined** assets the Applicant and all other occupants hold. **DO NOT** include assets such as vehicles, boats, antiques, household furnishings, etc.

Cash in a bank and on hand	\$	Equity in Real Estate (net of debt)	\$
Savings Balance	\$	Business Equity	\$
Tax-Free Saving Accounts	\$	Term Deposits	\$
Stocks, Bonds, Mutual Funds, GIC, etc.	\$	Other Assets (Specify)	\$
<b>Total Value of Assets</b> (exclude RRSP/RRIF/RESP/RDSP/Annuities)	\$		

## Additional Information

Do you need a parking stall? (*max. of one parking stall per unit if available for an additional fee*)

Yes     No

If yes, what size of parking stall do you need?

Regular stall (8'-11" x 18')     Small stall (7'-11" x 16')

Do you have pets?

Yes     No

If so, what type (type of animal, breed) and how many pets?

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If you have a dog or a cat, please provide further information:

Height (floor to shoulder) in inch	Weight in pounds
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Do you smoke/vape?    Have you ever been evicted?    Have you ever refused to pay rent?

Yes     No     Yes     No     Yes     No

**Comments** - Is there any other information you would like to share about your application?

(optional)
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## Document Attachments

To verify that I am meeting the eligibility criteria for a Kiwanis Village West rental unit, I have attached copies the following documents as part of this housing application:

- Copies of the most recent Canada Revenue Agency (CRA) Notice of Assessment for all household members 18 years of age or older
- Proof of current source of income
- Copies of the previous three consecutive months' bank statements for all accounts
- Proof of Assets (Bank Statement for all asset sources for all household members)

I declare that I have the following substantial connection to the West Vancouver Community:  
(please select the type of substantial connection you have and provide the required proof)

- At least one member of my household has resided in West Vancouver for at least 12 months (please provide utility bills from BC Hydro, Fortis, Phone & Internet providers with the name, address and dates for a 12-month period or other proof of past residency that show the applicant's name and address in the form of school records, insurance documents, past bank statements, past tax assessments, past pay stubs, etc.).
- At least one member of my household is currently employed within the District of West Vancouver (please attach a current pay stub or confirmation letter from your employer).
- I have at least one dependent child of our household enrolled in a school within the boundaries of the District of West Vancouver (please attach an enrollment confirmation from the school).

## Terms and Conditions\*

By signing and submitting this housing application form, the applicant consents to the Kiwanis North Shore Housing Society obtaining personal, rental history, and employment information about the applicant from references named in this application and authorizes those references to release such information to Kiwanis North Shore Housing Society. The applicant consents to the Kiwanis North Shore Housing Society obtaining credit information about the applicant and authorizes any credit reporting agency to release such information to Kiwanis North Shore Housing Society. The purpose of collecting this information is to allow the Kiwanis North Shore Housing Society to assess and consider the applicant's qualifications to rent the property.

### Declaration:

1. I declare that this is my application and that all the information in it is true and complete to the best of my knowledge.
2. Pursuant to the Personal Information Protection Act (PIPA), I hereby authorize the Kiwanis North Shore Housing Society or its agent to make any inquiries that are necessary to verify the information given in this housing application.
3. I declare that neither I nor any occupant of our household currently owns an interest in a residential property anywhere in the world.
4. This application does not constitute an agreement by Kiwanis North Shore Housing Society to provide me with rental accommodation.
5. It is my responsibility to advise Kiwanis North Shore Housing Society of any changes to the information in this application and to provide any required supporting materials.

Signed by Applicant	Date: (YYYY-MM-DD)
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Please email your application with all required documents to:

**[rentals@kiwanisnorthshorehousing.org](mailto:rentals@kiwanisnorthshorehousing.org)**

or send it by mail to:

**Kiwanis North Shore Housing Society,  
Unit 100 – 975 21<sup>st</sup> Street, West Vancouver, BC, V7V 0B5**