



Kiwanis North Shore Housing Society

Re: Housing Application to Kiwanis North Shore Housing Society

Dear Applicant,

Thank you for your interest in the Kiwanis North Shore Housing Society. We provide independent living apartments at below market rates for seniors on the North Shore.

We are inviting you to apply for one of our suites in one of the buildings that you can select on the housing application form. The demand for below market rental units is high, and at the present time Kiwanis is fully occupied. We are accepting your application at this point and keep you on our waitlist until a unit in your selected building becomes available. Unfortunately, we are not able to predict how long it takes before a suite becomes vacant. This depends on factors that are outside the control of Kiwanis.

To qualify for housing with Kiwanis, you will need to meet the following criteria at the point of your application. The income and asset limits will need to be met throughout the entire length of tenancy.

Eligibility Criteria:

- 60 years or older (**except for Lynn Manor** where you need to be **65** years or older), capable of living independently and be a non-smoker.
- Resided in British Columbia for at least 12 months at the time of application.
- Income less than \$60,000 for the household (single persons or couple), and your assets must not exceed \$400,000. **Copies** of your Notice of Assessments issued by CRA for the **previous two years** and Bank Statements for the **previous three months** must be attached to your housing application form.
- Proof of tenant's insurance that must include a general insurance liability clause of \$1,000,000 is required at the move in inspection (KNSHS can assist you with this).
- Preference is given to North Shore residents.
- Pets are not allowed.
- ALL Kiwanis properties are non-smoking.

You will find the Housing Application Form attached. Please note that we can only process applications that provide **all information** and have the required income information and bank statements attached. Completed applications should be mailed to Kiwanis North Shore Housing Society at the address shown on the attached housing application form.

Best regards,

Your Kiwanis Team



Kiwaniis North Shore Housing Society

Housing Application Form

Accommodation Being Applied For:

Studio: _____ Bachelor: _____ One Bedroom: _____

Applicant's Last Name _____ First Name _____ Birth date day/month/year _____

Co-Applicant's Last Name _____ First Name _____ Birth date day/month/year _____

Present Address:

Apartment # _____ Street/Avenue: _____

Town/City: _____ Province: _____ Postal Code: _____

Tel # home: _____ Cell: _____ Email _____

Resident in BC for _____ Resident on North Shore for _____
(# of years/month) (# of years/month)

Is parking required? Yes ___ No ___ (no parking for Trucks or large SUV's available)

Do you or your spouse smoke? Yes ___ No ___

Does any member of your household (Applicant or Co-Applicant) have a disability requiring special housing? Please describe (e.g., use of wheelchair or other mobility aids):

Current monthly rent \$ _____ Current average monthly utilities \$ _____

Present Landlord _____
(Name and phone number) (from date to date)

Reason for leaving _____

Previous Landlord _____
Name and phone number (from date to date)

Note: In order to establish your eligibility for Kiwanis housing, full disclosure of financial information is required. Please enclose copies of last **3 months' bank statements** and copies of the last recent **two Notices of Assessments issued by Canada Revenue Agency (CRA)** for each household member with your application.

Annual Household Income:

Your annual income as reported in the attached **two Notices of Assessments from CRA:**

\$ _____ for year _____ and \$ _____ for year _____

Co-applicant's annual income as reported in the attached **two Notices of Assessments:**

\$ _____ for year _____ and \$ _____ for year _____

The following financial information is required, and the application will be ineligible if not fully and honestly disclosed.

Self	\$	Co-applicant	
Old Age Security/GIS	\$	Old Age Security/GIS	\$
Shelter Aid (SAFER)	\$	Shelter Aid (SAFER)	\$
Canada Pension Plan (CPP)	\$	Canada Pension Plan (CPP)	\$
Other pension income	\$	Other pension income	\$
Investment income	\$	Investment income	\$
Employment income	\$	Employment income	\$
Other assistance	\$	Other assistance	\$
Total Monthly Income	\$	Total Monthly Income	\$

Assets: List the current value of all assets held by the Applicant and Co-Applicant. **DO NOT** include assets such as vehicles, boats, antiques, household furnishings, etc.

Chequing Balance	\$	Real Estate (Assessed Value less Mortgage owing)	\$
Savings Balance	\$	Term Deposit Receipts	\$
Stocks, Bonds, Mutual Funds, GIC, etc.	\$	Other Assets (Specify)	\$
Total Value of Assets (exclude RRSP/RIF/Annuities)	\$		

Declaration:

1. Pursuant to the Personal Information Protection Act (PIPA), I hereby authorize the Kiwanis North Shore Housing Society, or its agent, to verify or confirm the above information with any source (whether or not named in this application) in any way necessary.
2. I/we further hereby authorize my current/previous Landlord(s) and/or Building Manager(s) to give Kiwanis North Shore Housing Society, or its agents, information regarding my residential history for my application for rental housing.
3. I/we declare that all statements in this application form are true to the best of my knowledge, and that no information required has been concealed or omitted.
4. I/we agree to notify the Society or its agent immediately if there are any significant changes in my income or any changes to my contact information.
5. I/we agree to forward "proof of annual income" on an ongoing basis (typically annually) when requested by the Landlord. I/we acknowledge that I/we need to meet the housing eligibility criteria set out by Kiwanis throughout the length of my/our tenancy.

Applicant

Date

Co-Applicant

Date

This application will NOT be processed unless ALL sections in this form are completed IN FULL.

Kiwanis North Shore Properties – please indicate the building location(s) and unit type you preference to live in with a ✓

North Vancouver

Lynn Manor 2555 Whiteley Court North Vancouver, B.C. V7J 3G9 <i>(must be 65 years or older to apply)</i>	Bachelor	One Bedroom
Kiwanis Towers 170 West 2 nd Street North Vancouver, B.C. V7M 1C4		
St. Andrews Place 1480 St. Andrews Place North Vancouver, B.C. V7L 0A5		

West Vancouver

The Court 2151 Gordon Avenue West Vancouver, B.C. V7V 1W1	Studio	Bachelor	One Bedroom
The Manor 959 – 21 st Street West Vancouver, B.C. V7V 4Y3			
The Cypress 999 – 21 st Street West Vancouver, B.C. V7V 0B4			
The Terrace 975 – 21 st Street West Vancouver, B.C. V7V 0B5			

If you wish to apply to North Vancouver only

Mail to:

Kiwanis North Shore Housing Society
North Vancouver Office
2555 Whiteley Court,
North Vancouver, B.C. V7J 3G9
Phone: 604-984-9166
Email: jackie@kiwanisnorthshorehousing.org

If you wish to apply to West Vancouver or have no preference

Mail to

Kiwanis North Shore Housing Society
West Vancouver Head Office
100 – 975 – 21st Street
West Vancouver, B.C. V7V 0B5
Phone: 604-926-0102
Email: info@kiwanisnorthshorehousing.org